



Community Health Worker Job Posting

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| JOB TITLE: | Community Health Worker I/II |
| FLSA STATUS: | Non-Exempt, Full-Time Position |
| SALARY RANGE: | \$18.00 - \$21.00 per hour (DOE) |
| BENEFITS: | Health Insurance, 403(b) Retirement Plan, Life insurance, Flexible Spending Accounts (FSA) and Employee Assistance Program (EAP). Clinical supervision for licensure hours is available for eligible candidates. |
| POST DATE: | August 04, 2020 |
| CLOSE DATE: | Open until filled |

POSITION PURPOSE & SCOPE

Under the supervision of the Project Manager, in partnership with health plans and clinical providers, the Community Health Worker (CHW) works to build relationships with people experiencing homelessness and/or multiple chronic health conditions. The CHW provides advocacy and assists with connection to health services, housing and other social services.

The primary goal for a CHW is to assist persons experiencing homelessness or various chronic health conditions to access health, behavioral health, housing and social services. The CHW will administer assessment tools, facilitate placement into emergency housing and connect to social services. The CHW will also assist program enrollees in obtaining health insurance, establishing care with a primary medical home, and following up on health care needs as appropriate. When applicable, the CHW will connect eligible persons with County Mental Health Plan and System of Care services. The CHW will work as part of a larger team within Sacramento Covered and the engage with various other community agencies and local service providers.

TYPICAL DUTIES

- Provide support, empowerment, mentorship, education for patients with health challenges, including substance use and mental health issues.
- Perform telephonic and in-person outreach to lists of Medi-Cal beneficiaries identified due to high utilization of emergency medical care, homelessness status, and/or various chronic conditions.
- Work collaboratively with identified agency partners to conduct outreach in the community, focusing on those who are most vulnerable.
- Assist in obtaining health coverage insurance and housing readiness documentation such as ID, social security card and income verification including coordination of transportation to appointments as necessary.
- Work in various environments, including shelters, street outreach, home visits, homeless encampments and community clinics.
- Assist clients in connecting to appropriate housing services and support.
- Maintains clients' confidentiality and strict adherence to confidentiality requirements.
- Work with internal and external navigators from other agencies to ensure coordinated outreach approach.
- Establish and maintain positive, productive working relationships with mental health programs, shelter programs, police (and other local officials), and providers of community services.

- Work with team of Health Navigators to confirm health coverage and ensure comprehensive health services, nutrition programs and other community resources.
- Attend team meetings, case conferences, training workshops and community meetings as needed.
- Maintain complete client records, daily activity logs, mileage logs, and other reports as directed. Regular attendance.
- Other duties as assigned.

EDUCATION & EXPERIENCE

- High School diploma or GED required.
- Bachelor's or Master's Degree in social work or other related field required for CHW II
- Certified Drug & Alcohol Counselor (CDAC) preferred.
- Substance Use Disorder (SUD) experience preferred.
- Certification in Behavioral Health preferable.
- Experience working with unsheltered individuals experiencing complex health issues is desirable.
- Experience as a health navigator, peer support worker, outreach worker or promotora is desirable.

QUALIFICATIONS, KNOWLEDGE, ABILITIES

- Awareness of socio-cultural characteristics of population served by Sacramento Covered.
- Cultural awareness and competency skills.
- Comfortable working with diverse populations including LGBT, individuals experiencing homelessness, and individuals struggling with mental illness and or addiction.
- Exceptional ability to connect and engage with people
- Excellent verbal and written communication skills with ability to read, write, speak and understand English clearly.
- Detail oriented, organized and possess time management skills
- Must be able to work flexible hours (morning, afternoon and or evening shifts including weekends as needed).
- Strong interpersonal skills with a demonstrated ability to work independently on individual and assigned tasks while exhibiting good judgment.
- Provide information in a manner that is culturally and linguistically appropriate to the needs of the client.
- Ability to work as a team member including in co-location settings such as clinics with clinicians and professionals as well as other community organizations.
- Serve as a resource for clients, other navigators and clinical staff.
- Working knowledge of Microsoft Office applications preferred.
- Problem solving, decision making and critical thinking skills required.
- Must have reliable transportation and be able to travel within the County.
- Must have a valid driver's license and pass a background/fingerprint check.

PHYSICAL FACTORS

Physically able to walk, stand, stoop and lift, good manual dexterity, visual and auditory acuity.

DESIRED KNOWLEDGE

Successful candidates will have a strong knowledge of community resources in Sacramento and be familiar with community based health care delivery. Those with shared experiences with potential clients, including histories of incarceration, homelessness, mental illness, alcohol/drug use of disorder, etc. and experience navigating associated service delivery systems are

encouraged to apply. Familiarity and working knowledge of Medi-Cal, CalFresh, and other public programs is preferred but not required.

HOW TO APPLY

Please submit the following documents below by email to HR Manager, Lizette Rodriguez at lizette@sacramentocovered.org

1. Cover Letter
2. Resume

Your resume will not be considered if a cover letter is not included.

No phone calls please.

For more information about Sacramento Covered, please visit www.SacramentoCovered.org.

Sacramento Covered is a nonprofit, 501(c)(3) organization whose mission is to improve the overall health of residents in the region by connecting individuals and families to health coverage, primary care, preventive services and other healthcare related needs to live healthy lives.

Sacramento Covered is an equal opportunity employer. Sacramento Covered does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.